

# EMPLOYMENT APPLICATION

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital, veteran status, disability, sexual orientation, parental status or any other basis prohibited by the law. Early Edition L.L.C. is an Equal Opportunity Employer.

## GENERAL INFORMATION

Name: \_\_\_\_\_  
(First Name) (Middle Initial) (Last Name)

Current Address: \_\_\_\_\_  
Street Address Apt. No. Kansas Zip Code

Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Are you older than 18?  yes  no, if not, birthdate \_\_\_\_\_

Position(s) Applied for: \_\_\_\_\_

## AVAILABILITY:

Total Hours Available Per Week \_\_\_\_\_

Days Available:

	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
From							
To							

Are you legally able to be employed in the U.S.?  yes  no

## EDUCATION:

	Dates Attended	Name and Location of School	Diploma/Degree	Years Completed
High School				
College(s)				
Other				

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**EMPLOYMENT HISTORY:**

List three most recent jobs:

Name of Company: \_\_\_\_\_ Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Title or Position: \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_  
Description of Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Name of Company: \_\_\_\_\_ Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Title or Position: \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_  
Description of Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Name of Company: \_\_\_\_\_ Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Title or Position: \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_  
Description of Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

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**PERSONAL REFERENCES**

Name: \_\_\_\_\_ Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

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During the past 7 years have you ever been convicted of or pled guilty to a crime, excluding misdemeanors and traffic violations?  yes  no If yes, explain: \_\_\_\_\_

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I certify that I have read and fully completed both sides of this application and that the information contained on this application is correct to the best of my knowledge and understand that any omission or erroneous information is grounds for dismissal. I authorize the references listed on this application to give you any and all information concerning my previous employment and pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from supplying it to you.

Signature \_\_\_\_\_ Date \_\_\_\_\_